



North Hatley Recreation Society

December 30, 2015

Dear Exhibitor,

Once again, the North Hatley Recreation Society will be hosting the annual North Hatley Antique & Folk Art Show. The dates for the show are **July 8th, 9th & 10th 2016**.

As an exhibitor, you are the cornerstone of our success and we are looking forward to your participation. Please find enclosed show information, a booking contract and the contract terms & conditions.

We will be making some improvements for 2016 that will help to ensure a successful event for all parties. These changes include:

- Extending the show to a 3rd day (including the Sunday)
- Promoting the show through advertising both local and in the Montreal area

In addition, as a returning exhibitor, we would like to offer you an incentive to help us promote our event. If you **refer our event to another exhibitor** (who confirms attendance at the event by submitting a booking contract) **you will receive an additional \$50 discount** on your exhibitor fee.

Your contract and payment should be received by **February 28, 2016** to let us time to best prepare the event.

We thank you for your generous support of past shows and look forward to your continued support in 2016!

If you have any questions or require any additional information please contact.

Yours sincerely,

Geneviève Séguin Kate Andrews
(819) 842-1332 (819) 342-1149
Co-Directors, North Hatley Antique Show



SHOW INFORMATION

- 28 vendor areas
- Electrical limit of 500 watts per booth
- Centre aisle arena floor is carpeted
- Healthy snack bar on-site for breakfast and lunch
- Security following set-up and during non-show hours
- Helping man to move heavy piece
- Place: North Hatley Curling Club, 3245 Ch. Capelton, North Hatley
- Set-up: Friday, July 8 from 7:00 a.m. - 5:00 p.m.
- Show Times:
 - Friday, July 8th from 6:30 p.m. - 9:00 p.m.
 - Saturday, July 9th from 10:00 a.m. - 5:00 p.m.
 - Sunday, July 10th from 10:00 a.m. – 3:00 p.m.



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BOOKING CONTRACT

The undersigned (hereinafter known as “the Exhibitor”) applies to the North Hatley Antique Show (hereinafter called “the SHOW”) for the right to use exhibition space as hereinafter set out for the display and sale of the Exhibitor’s merchandise to the public at the SHOW in the North Hatley Curling Club on **Friday, July 8, 2016**, from 6:30 p.m. to 9:00 p.m., **Saturday July 9, 2016**, from 10:00 a.m. to 5:00 p.m. and **Sunday July 10, 2016**, from 10:00 am to 3:00 p.m.. This Booking Contract is subject to the Terms and Conditions of this Booking contract. It is understood and agreed by the undersigned that this Booking Contract shall constitute a contract binding upon the Exhibitor and the SHOW when accepted as to the specified exhibition space by one the Show Co-Directors, on behalf of the SHOW.

The Exhibitor’s amount, as specified in the clause 2, of the rental fee for the booth space is enclosed herewith, dated **February 28, 2016**. The SHOW reserves the right to negate this contract and any money will be refunded prior to the SHOW.

Our committee is dedicated to providing a highly reputable show known for the quality and authenticity of the products offered for sale. We must stress NO REPRODUCTIONS are to be offered for sale. The organizers’ decision will be final should any controversy arise. Also, we will try our best to accommodate the requests made for specific booths but they will be assigned on a first come first serve basis.

Please complete all 10 sections of this Booking Contract.

Return by mail a signed copy with a post-dated cheque (February 28th) made payable to North Hatley Recreation Society (2070 Ch du Lac, North Hatley, QC JOB 2C0)

1. Business Name	
2. Contact Person	
3. Phone number	
4. Email	
5. Booth Number preferred (see map)	
6. Number of tables (indicate 4ft, 6ft or 8ft)	
7. Number of chairs	
8. Preferred set-up time on the Friday	
9. Booth cost not showing referral rebate	
10. Signature	



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TERMS & CONDITIONS OF CONTRACT

The Exhibitor's application for exhibition space as described in the Booking Contract is made subject to the following conditions:

1. Exhibits will be open to the public on Friday July 8, 2016 from 6:30 p.m. to 9:00 p.m., Saturday July 9, 2016 from 10:00 a.m. to 5:00 p.m. and Sunday July 10, 2016 from 10:00 a.m. to 3:00 p.m.
2. To ensure a location (booth), payment (as per the Contract) of the complete rental fee along with the signed contract is to be submitted to the Vendor Convenor by **February 28, 2016**.
3. The Exhibitors agrees to be completely set up prior to the scheduled opening. Set-up time is Friday from 7:00 a.m. to 5:00 p.m.
4. No item may be attached to the Curling Club walls. The use of glue, tape, pins, tacks or any other method is strictly forbidden. Exhibitors will be held financial liable for any damages to the walls caused by the attachment of any item(s).
5. Exhibitors must bring their own heavy-duty extension cord to facilitate access to the electrical supply. Ample lighting will be the responsibility of the Exhibitor. Limit of 500 watts per booth.
6. Tables and chairs required need to be specified as per the contract.
7. Exhibitors will keep all aisles clear of exhibits and will confine all canvassing demonstration distribution of literature and like activities to your booth area as identified by the contract.
8. Operation of public address systems will NOT be allowed.
9. In the event of any disagreement between the Exhibitor and/or the SHOW, the decision of the SHOW'S Directors will be accepted.
10. A Vendors' Permit must be available upon request.
11. The Exhibitor agrees that displays will not be dismantled, packed or removed from the display area until after the close of the show on Sunday unless otherwise approved by the SHOW's directors.
12. All items must be for sale and the prices clearly shown.
13. NO REPRODUCTIONS are to be offered. The organizers of the SHOW have the right to request the removal of non-conforming goods.



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14. No alcoholic beverages or smoking are permitted in the North Hatley Curling Club.
15. Liability: The Exhibitor shall, from the date of the move-in into the rented space, be responsible for his own exhibits for the duration of the exhibition, including the move-out period.
16. Insurance: The Exhibitor shall, from the date of the move-in into the rented space, until the date of the move-out maintain adequate theft and liability insurance.
17. Indemnification
 - a. The Exhibitor covenant to protect, indemnify and hold harmless the SHOW or North Hatley Recreation Society, the owner and the management of the building where the exhibition is held, the directors, officers, employees, representative and agents of all organizations herein mentioned against any and all claims for damage to property, destruction or loss thereof and for injury to or death of any person in the rented space, the said building or the approaches and entrances thereof which may result from or be connected with the occupancy of the said building and space by the Exhibitor.
 - b. The Lessor and the owner of the premises will not be responsible for any damage of whatever nature sustained by the Exhibitor including cancellation of the Exhibition for reasons of force majeure or otherwise, unless such damage be caused by their gross negligence or that of their agents and employees.
18. Cancellation of the Exhibition by Lessor: Should the Lessor deem it necessary to cancel the Exhibition for any purpose whatsoever, all monies will be returned to the Exhibitor. The Lessor shall not be liable for any expenses, damages or losses, cost or claims by the Exhibitor.
19. Joint and Several : If more than one person or corporation sign the present agreement as Exhibitor, their obligations shall be construed as being joint and several, each such person or corporation being obliged to the performance of the whole and waiving the benefits of division and discussion.
20. Governing Law: The present agreement shall be governed by the laws of the Province of Quebec.
21. Language: The parties specifically declare that they have requested the present document be drawn up in the English language. / Les parties déclarent qu'elles ont expressément demandé que ce contrat soit rédigé en anglais.



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**NORTH HATLEY ANTIQUE SHOW
FLOOR MAP**

First Floor

1	2	3	4	5	6	7	8	9	10	11	12
Interior Door						Exterior Door					
24	23	22	21	20	19	18	17	16	15	14	13

Second Floor

25	26	Large window looking down on the First Floor
28	27	